

**WESTAMPTON TOWNSHIP BOARD OF EDUCATION**

**REGULAR MEETING**

**June 25, 2018  
7 PM**

**AGENDA**

**1. Call to Order by the Board of Education President:** Justin Wright

This meeting has been properly advertised in compliance with the requirements of the Sunshine Law.

**2. Moment of Silence/Pledge of Allegiance:** Justin Wright

**3. Roll Call:** Tracy McGuire, Board Secretary

**4. Welcome Visitors:** Justin Wright

**5. Approval of Minutes: \*** Regular Meeting: June 11, 2018

**6. Presentations:** None at this time.

**7. Executive Session:**

**RESOLUTION:**

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time. No action will be taken.

**8. District Department Reports:**

Westampton Middle School Report:	Matthew Andris, Principal
H.I.B. Report:	Matthew Andris, H.I.B. Coordinator
Holly Hills School Report:	Rachel Feldman, Principal
Curriculum Report:	Jennifer Murray, Supervisor of Curriculum & Instruction
Special Services Report:	Debra Keeney, Supervisor of Special Services
Superintendent's Report:	Anthony Petruzzelli, Superintendent
Facilities Report:	Tracy McGuire, Board Secretary

**9. Public Comment on Agenda Items Only:**

It is anticipated that before addressing the Board, individuals have given the appropriate school district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or Superintendent. The total time allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

**10. Correspondence:** None at this time

**11. Board of Education Committee Reports:**

**11. A. Budget/Personnel Committee:**

Members: Justin Wright, Gil Gehin-Scott, and Jennifer Dinardo

**11. A. 1. Payment of Bills: \***

**MOTION:**

The Budget and Finance Committee calls for a motion to approve payment of the bills as presented. Bill List to be Handed out at Meeting.

**11.A.2. Long term Sub for Pre-School**

**MOTION:** The Superintendent calls for a motion to approve Mindy Hammond as a Long-Term Substitute Preschool Teacher at a salary of Days 1-7 is \$90.00 a day, 8-20 \$100.00 per day and 21 on is \$286.96 per day (Step 1 MA). Miss Hammond would replace Amanda Cutietta from September 1, 2018 to November 2, 2018 who will be on maternity leave.

**11.A.3. Special Education Teacher**

**MOTION:** The Superintendent calls for a motion to approve Gina Everett as a Special Education Teacher at a salary of \$54,034 (Step 1 BA). Miss Everett would replace Julia England who resigned effective June 30, 2018.

**11.A.4. Special Education Teacher**

**MOTION:** The Superintendent calls for a motion to approve Lauren Massara as a Special Education Teacher at a salary of \$54,034 (Step 1 BA). Miss Massara is an addition to staff for the Autism program.

**11.A.5. Special Education Teacher**

**MOTION:** The Superintendent calls for a motion to approve Alexandra Glover as a Special Education Teacher at a salary of \$57,391 (Step 1 MA). Miss Glover would replace Cathi Gilliss who retired effective June 30, 2018.

**11.A.6. Correction for ESY Hours for Aides**

**MOTION:** The Superintendent calls for a motion to approve Extended School Year (ESY) Staff from July 9, 2018 to August 2, 2018 (Monday through Thursday). Salary would be per contract for the 2018 - 2019 school year.

Aides (10.5 additional hours; total of 48 hours each)

- Kathy Bardeer
- Tammy Hummel
- Vonetta McGee
- Karen Mumbower
- Maureen Pasquarello
- William Scheffold
- Donna Sinisgalli
- Rachel Stewart
- Cathy Wolfe

**11.A.7. ESY for Westampton Recreation Camp**

**MOTION:** The Superintendent calls for a motion to approve Extended School Year (ESY) for students and staff from July 9, 2018 to July 27, 2018 (Monday through Friday) to attend the Westampton Township Recreation Camp. Aides (3 Additional Hours; total of 48 Hours) Bernadette Andrejco, Diane Bender and Sandra Peer.

**11.A.8. Approval of the Superintendent Salary**

**MOTION:** The Board President along with the personnel committee calls for a motion to approve the salary \$153,000 for Dr. Anthony Petruzzelli for the 2018-2019 School year.

**11.A.9. Approval Practicum /Internship Guidance Counselor**

**MOTION:** The Superintendent calls for a motion to approve Morgan Barnett, Counselor Education Graduate from Kean University at Holly Hills School (Prek-3) from 9/4/18 to 12/21/18 to work with Danica Carmichael on completion of her Internship. Practicum/Internship Contract attached.

**11.A.10 Approval of a School Psychologist**

**MOTION:** The Superintendent calls for a motion to approve Ryan Gentek as a School Psychologist at a salary of \$59,630 (MA+30). Mr. Gentek is an addition to staff.

**11.A.11. Approval of School Psychologist for Summer Work**

**MOTION:** The Superintendent calls for a motion to approve up to five (5) days of summer work for Ryan Gentek, School Psychologist.

**11.A.12. Approval of 12 Month Employee Salaries**

**MOTION:** The Superintendent call for a motion to approve the following salaries:

D. Baker -	\$47,029
K. Comegno -	\$38,597
B. Gallagher -	\$38,400
R. McDonnell -	\$76,496
T. McGuire -	\$80,530
B. O'Brien -	\$40,540
M. Olson Logue -	\$31,873
K. Pagdon -	\$31,975
J. Saltos -	\$75,165
J. Small -	\$42,500
BA Woodward -	\$45,020

**11.A.13. Approval of Special Education Teacher**

**MOTION:** The Superintendent calls for a motion to approve Linda Ordecki-Relevo as a Special Education Teacher at a salary of \$58,519 (BA). Mrs. Relevo would replace John Condoleon who was transferred to regular education effective June 30, 2018 Pending County Approval.

**11.A.14. Approval of Tom Faunka's Contract**

**MOTION:** The Superintendent calls for a motion to Approve Tom Faunka's Contract from July 1, 2018 to July 30th 2018 at a Rate of \$120.00 per Hour.

**11.A.15. Approval of Treasurer of School Monies.**

**MOTION:** The Superintendent calls for a motion to Approve Tom Faunka as the Treasurer of School Monies for the 2018-2019 School Year at a Rate of \$120.00 an Hour.

**11.A.16. Approval of Summer Work Due to Court Hearing**

**MOTION:** The Superintendent calls for a motion to approve up to three (3) days each in the summer for Felicia Miller, Case Manager, and Beatriz Kelsey, Kindergarten Teacher, for a court hearing for Student 5151952719. This will be at their Hourly Rate.

**11.A.17 Approval of Third Grade Teacher.**

**MOTION:** The Superintendent calls for a motion to approve Shaun Brewer as a Third Grade Teacher at the Holly Hills School. Starting salary is Step 1 BA \$54,034.

**11.A.18 Approval of Media Specialist**

**MOTION:** The Superintendent calls for a motion to approve Kim Gerardi as the Media Specialist for the Holly Hills School. Salary to be Step 1 MA \$57,391.

**11.A.19 Approval of Club/Activity Advisors.**

**MOTION:** The Superintendent call for a motion to approve the following Club/Activity Advisors for the 2018-2019 School year at Holly Hills.

The following are paid positions: <b>Club/Activity</b>	<b>Stipend</b>	<b>Teacher</b>
I&RS/RTI Chair/Coordinator	Group C - \$1,130.00 Split Stipend of \$565.00/each	Kelly Hudson Megan Jedwabny
Yearbook Co-Chairs	Group B - \$2,265.00 Split Stipend of \$1132.50/each	Donna Yoerke Kristen Niemiec
Website Lead	Group C - \$1,130.00	Donna Yoerke
Safety Patrol	Hourly – Maximum 15 hours	Scott Hellmann

The following are unpaid, volunteer positions, occurring within the school day:

<b>Unpaid Volunteer Position Club/Activity</b>	<b>Teacher</b>
Junior Student Council	Danica Carmichael

**11. B. Curriculum/Community Committee:**

Members: Rayna Denneler, Christopher Hamilton, and Vanessa Nichols

**11. C. Legislative/Policy Committee:**

Members: Ryan Fagan, Suzanne Applegate, and Malcolm Whitley

**11. C. 1 First reading of Bylaws, Policy and Regulations:**

**MOTION:** The Policy Committee, calls for a motion to approve the first reading of the following Board of Education Bylaws, Policy and Regulation:

Type	Number	Heading
Policy & Regulation	1550	Equal Employment/Anti-Discrimination Practices (M) (Revised)
Policy	2431	Athletic Competition (M)
Regulation	2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
Policy	2431.8	Varsity Letters for Interscholastic Extracurricular Activities (M) (New)
Policy & Regulation	5350	Student Suicide Prevention (M) (Revised)
Policy	5533	Student Smoking
Policy	5535	Passive Breath Alcohol Sensor Devise (Revised)
Policy & Regulation	5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
Policy	8462	Reporting Potentially Missing or Abused Children (M) (Revised)
Policy	8561	Procurement Procedures for School Nutrition Programs (New)

**12. A. Information Items:** None at this time.

**12. B. Enrollment Report: \*** May 2018

**12. C. Fire/Security/Bus Drills:**

School	Drill	Date	Zone/Time
Holly Hills Elementary	Fire Drill	6/1/2018	Zone 7/67 secs.
Holly Hills Elementary	Evacuation Drill	6/20/2018	92 secs.
Westampton Middle	Evacuation Drill	6/8/2018	15 Min
Westampton Middle	Fire Drill		

**12. D. Suspensions: \*** May/June 2018

**12. E. Reports:** None at this time

**12. F. Miscellaneous Action Items:**

**12. F. 1. Approval of Facilities Use Calendar WMS and HHS: \***

**MOTION:**

The Superintendent calls for a motion to approve the Facilities Use Calendars for Holly Hills and Westampton Middle School, respectively.

**12 F.2. Approval of Use of Facility by Township Recreation**

**MOTION:** The Superintendent call for a motion to Approve the use of the Middle School for By Township recreation on 7/1, 7/8 and 7/15 for Basketball Clinic.

**12 F.3. Approval of Holly Hills Fundraisers for 2018-2019.**

**MOTION:** The Superintendent call for a motion to approve the following Fundraisers for the 2018-2019 school year.

<b>Holly Hills School 2018-2019 Fundraisers</b>
Student Council Pretzel Sales – Approximately 6 sales during the year: October, December, February, March, May, and June
Fall School Picture Fundraiser – Student Activities
Spring School Picture Fundraiser - Yearbook
Yearbook Fundraiser – School Apparel Sale
American Heart Association Fundraiser – Jump Rope for Heart
“Go Red for Women” Day – American Heart Association
G.I Go “Jeans for Troops” Day (approximately twice a year usually Veteran’s Day and Memorial Day)
2 <sup>nd</sup> Grade Aquarium Project Fundraiser – Adopt a Penguin

**13. Reports of the School Business Administrator and Board Secretary:**

**13. A. Information Items:**

**13. B. Monthly Attendance Report: \*** None at This Time

**13. C. Cafeteria Report: \*** May 2018

**13. C. 1. Building Inspection Reports:** None at this time.

**13. D. Action Items:**

**13. D. 1. Resolution #33-17: Monthly Reports of Board Secretary and Treasurer:\***

Included in the packet are the Secretary’s and Treasurer’s Reports which are in agreement as of May 2018.

**RESOLUTION: Accepting Reports of Secretary/Treasurer:**

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT pursuant to N.J.A.C. 6:20-2.12(e) that to the best of knowledge of the members of the Board of Education that no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.12(b) and that it appears that sufficient funds are available, subject to funding by the State and Federal Governments, to meet the District’s financial obligations for the remainder of the fiscal year as of May 2018.

**14. Unfinished Business:** None at this time.

**15. Public Comment on Non-Agenda Items Only:**

It is anticipated that before addressing the Board, individuals have given the appropriate School district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or the Superintendent. The total allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

**16. Board President’s Report:**

Justin Wright

**17. Executive Session Resolution:**

**RESOLUTION:**

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

**18. Open Session:**

**MOTION:**

The Board of Education President calls for a motion that this Board of Education, Westampton Township Public Schools return to open session.

**19. Adjournment:**

**MOTION:**

There being no other business to come before the Board, The Board of Education President calls for a motion to adjourn the meeting.

**TOWNSHIP OF WESTAMPTON  
BOARD OF EDUCATION  
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Westampton School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Governing Body will reconvene;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Westampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

(Check applicable reason)

\_\_\_\_\_Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

\_\_\_\_\_Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_);

\_\_\_\_\_Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_Any investigations of violations or possible violations of the law;

\_\_\_\_\_Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

\_\_\_\_\_Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective employee or employee employed or appointed by the Board, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

\_\_\_\_\_Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Westampton Township Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education



Attorney advises the Westampton Township Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Westampton Township Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Tracy L. McGuire, Board Secretary, do hereby certify the above to be a true and correct copy of a resolution adopted by the Westampton Township Board of Education at their meeting held on June 25, 2018 at the Westampton Middle School, 700 Rancocas Road, Westampton, New Jersey.

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Tracy L. McGuire, Board Secretary